

Sevenoaks Town Neighbourhood Plan

Steering Committee Meeting

(Open to members of the public)

Monday 29th January 2018 – 6pm

Sevenoaks Town Council Chamber, Bradbourne Vale Road, TN13 3QG

Committee Members

Sevenoaks Town Council	1	Chairman of Planning
Sevenoaks Town Council	2	Chairman of F&GP
Sevenoaks Town Council	3	Chair / Vice Chair of OSL
Kent County Council	1	Cllr Crabtree
Sevenoaks District Council	1	Cllr Hogarth
Chamber of Commerce	1	Elizabeth Dolding
Sevenoaks Town Partnership	1	Cllr Avril Hunter
Sevenoaks Society	1	Roger Walshe
Sevenoaks District Seniors Action Forum	1	Cllr Marilyn Canet
Sevenoaks Youth Council	1	Vacant
Specialised professionals / parishioners	1	Glenn Ball
Specialised professionals / parishioners	2	Cllr Purves (Hollybush)
Specialised professionals / parishioners	3	Geoff Brown (St Johns)
Specialised professionals / parishioners	4	Byron Brown (Bradbourne)
Specialised professionals / parishioners	5	Rep. Wilderness Residents Association
Specialised professionals / parishioners	6	Sarah Williams RIBA Advisor

Agenda

Apologies for absence

1. **Declarations of interest**
2. **Minutes of the previous meeting held 20th November 2017 (copy attached)**
3. **Draft Neighbourhood Plan**
 - a) To receive a presentation from the Town Council's consultants on the Draft Neighbourhood Development Plan.
 - b) To consider the Draft Neighbourhood Development Plan (covering report attached, main document link circulated separately)
4. **Update on Neighbourhood Planning Legislation**

To note an update from the Society of Local Council Clerks.
5. **Dates of future meetings**

To note that future meetings of the Steering Committee will be on a Monday evening at 6.00 p.m. prior to the Town Council's Planning Committee meeting which commences promptly at 7pm, all steering committee meetings will therefore have to conclude by at least 6:55pm.

Meetings will take place on:

26th March 2018; 4th June 2018.

Minutes of the Sevenoaks Town Neighbourhood Development Plan Steering Committee meeting held on the 20th November 2017, 6pm, Sevenoaks Town Council Offices

In attendance: Cllr Piper (chairman), Cllr Hogarth, Cllr Canet, Cllr Purves, Cllr Raikes, Cllr Hunter, Cllr Eyre, Cllr Mrs Parry, Byron Brown, Tim Pearce, Sarah Williams, Ray Bryant, Jean Filer, Mary Batten, Freda England, Geoff Brown, Richard Baxter, John Ingram, Tim Martin, Flora Hill, Hugh D'Alton, Linda Larter.

Apologies: Cllr Arnold, Cllr Busvine, Cllr Chakowa, Cllr Clayton, Cllr Parry, Cllr Walshe, Roger Walshe, Gillian Patterson, Alistair Boobyer, Elizabeth Dolding,

1. Declarations of Interest

None

2. Minutes of the previous meeting

The minutes of the meeting held on the 31st July 2017 were received and approved.

3. Northern Sevenoaks Masterplan

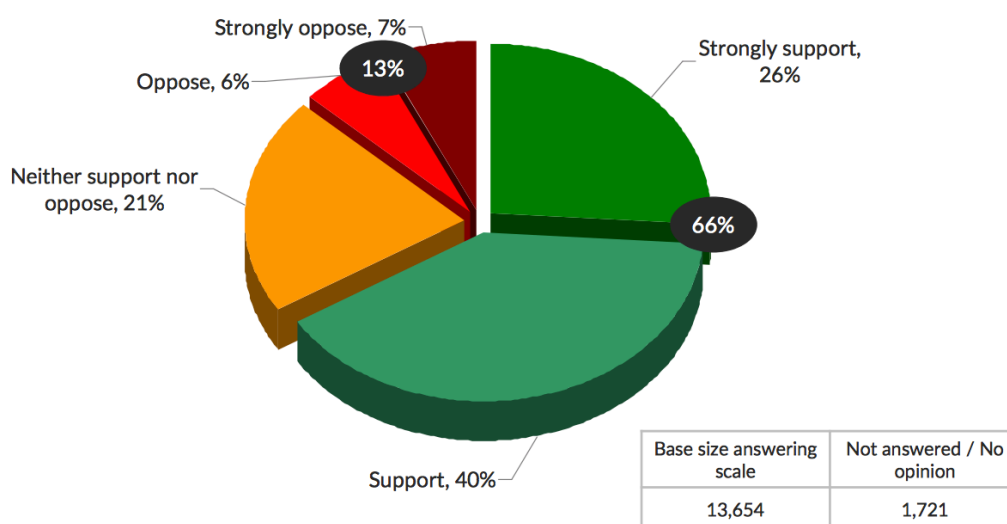
The Committee received and considered. the Sevenoaks District Council issues and options public consultation responses document (extract included in minutes below)

RESOLVED: That the Committee welcomes the clear public endorsement of proposals set out within the Northern Sevenoaks Masterplan.

Objective 1: Promoting housing choice for all

Q3a. To what extent do you support or oppose the following concepts...

Draft Northern Sevenoaks Masterplan



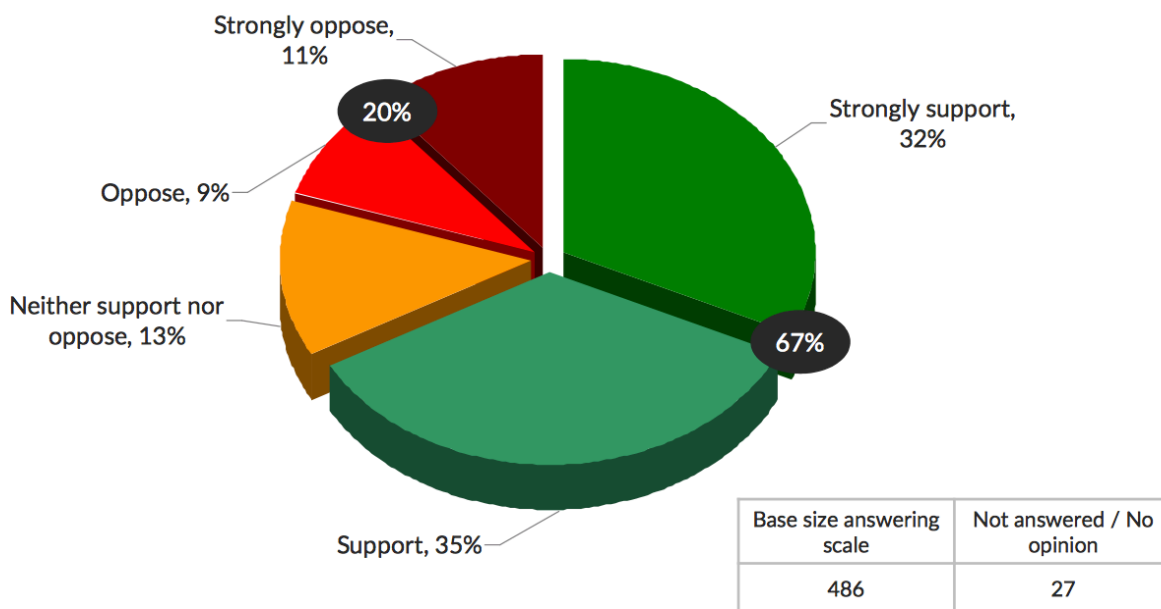
Base: Various for each question (Not relevant & not answered excluded – original base size 15,375)

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Objective 1: Promoting housing choice for all

Q3a. To what extent do you support or oppose the following concepts...

Draft Northern Sevenoaks Masterplan - Based on Sevenoaks North ward responses only



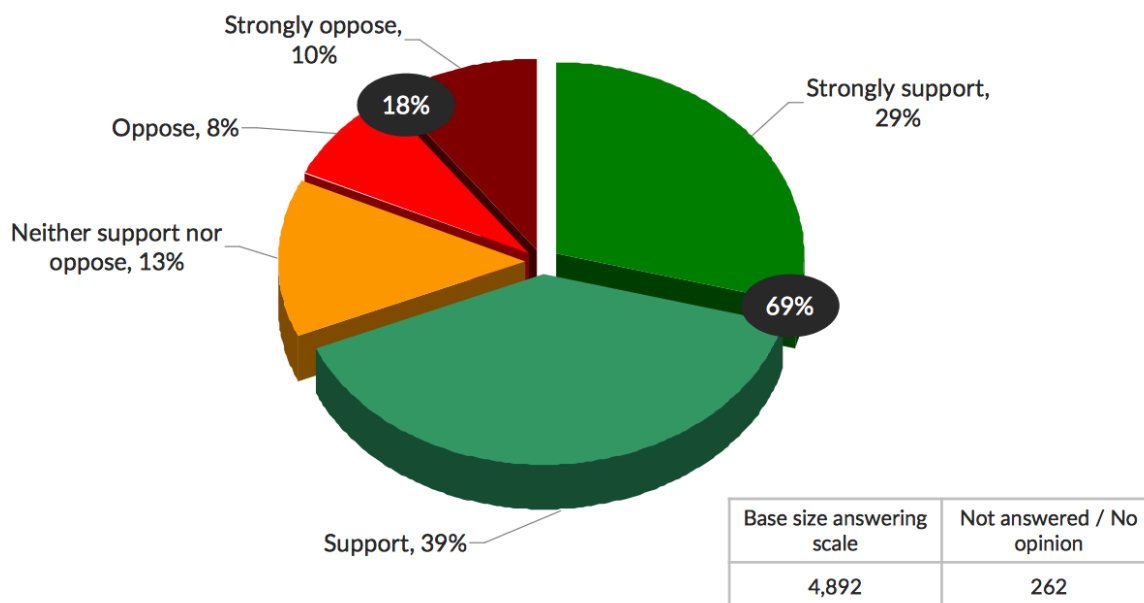
Base: Various for each question (Not relevant & not answered excluded - original base size 513)

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Objective 1: Promoting housing choice for all

Q3a. To what extent do you support or oppose the following concepts...

Draft Northern Sevenoaks Masterplan - Based on Sevenoaks wards, Otford, Dunton Green, Kemsing and Seal responses only



Base: Various for each question (Not relevant & not answered excluded - original base size 5,154)

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4. Neighbourhood Development Plan Timetable

The Committee received and noted the following timetable for the production of the Sevenoaks Town Neighbourhood Development Plan.

Draft plan presented to NDP Committee	Jan/Feb 2018
Public Consultation on Draft Plan	May/June 2018
Amendments	July 2018
Submission to SDC for examination	August 2018
Pre-examination consultation	August/September 2018
Amendments	October 2018
Referendum	Nov/Dec 2018
Plan is made	Early 2019

The Committee also received and discussed an updated list of enabling tasks which were outstanding.

It was noted that the draft plan would be circulated on the Wednesday prior to the meeting, at the latest, to allow members adequate time to review the document.

4. Dates of future meetings

It was noted that following dates had been set for future Steering Committee meetings, and that all meetings would typically begin 6pm and finish at 6:55pm unless otherwise noted.

All of these meetings are open to the general public who are encouraged to attend.

15th January 2018;
26th March 2018;
4th June 2018.

Meeting concluded at 6:58pm

24th January 2018

Draft Sevenoaks Neighbourhood Development Plan 2017 - 2040

As discussed at the last Neighbourhood Plan Steering Committee in 2017 Sevenoaks Town Council wanted to ensure that stakeholders had time to review the draft plan prior to the Steering Committee discussing the document, this led to the cancellation of the 15th January 2018 meeting which was rearranged for the 29th January 2018.

The plan is the product of significant community consultation exercises, which started in 2015. The Town Council has met and worked collaboratively with many stakeholders, including residents' associations, landowners, education providers, health organisations, Kent County Council, and Sevenoaks District Council. The policies, actions, and objectives contained within this plan have been informed by this work. For example, Action C2 where the Town Council has agreed to work on the development of guidance for the treatment of locally listed and non-listed heritage assets, at the request of Sevenoaks District Council.

Sevenoaks Town Council appointed Urban Initiatives Studio, who previously worked on the well-received Northern Sevenoaks Masterplan, to assist with the creation of the plan document. They will be attending the Neighbourhood Plan Steering Committee meeting to present the document.

Following consideration by the Neighbourhood Plan's Steering Committee and the Town Council's Planning Committee the Draft Plan will be published for public consultation.

Latest News

Neighbourhood Planning changes

Published 19th January 2018

A series of neighbourhood plan regulations were approved by Parliament this week. These include a requirement from the end of July 2018 for local planning authorities to set out their policy on the provision of advice or assistance to neighbourhood planning groups, including modifications to neighbourhood plans.

The [*Neighbourhood Planning Act 2017 \(Commencement No 3\) 2018 Regulations*](#) also allow local planning authorities from the end of the month to amend neighbourhood plans where they consider that the modification does not materially affect any policies in it.

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